



Attendees: 13

Keith Garcia (LA City EMD), Alix Stayton (Operation Hope); Jeff Dronkers (LA Regional Food bank), Julio Puchault (211 LA County), Debra Boudreaux (Tzu Chi); Jackie Russell (Faithful Central); John Cvjetkovic (LA County DPSS); Ronald Lopez (Catholic Charities), Eve Rubell (LA County Dept. of Public Health); June Loo (Salvation Army), Chuck Erickson (Calif. Southern Baptist – DR); Brandy Welch (American Red Cross-Los Angeles), Karen Knipscheer (LA Animal Services)

Alternates/Guests: 3

Melissa Crews (American Red Cross-Los Angeles), Corey Eide (ARC), Doug Quisenberry (LA County 211);

Absent: 9

James Lee (So. Cal. Seventh-Day Adventists), Lisa Hayes (LA City EMD), Sonia Brown (California State OES), Fred Marvin (Cal-Pac Conf. of United Methodists); Jeanne O'Donnell (LA County OEM); Yaroslav Svitlynets (Volunteer Center of LA); Tempie Beaman (Lutheran Social Services – SW), Red Godfrey (American Red Cross-Los Angeles); John Chavez (FEMA)

ITEM	SUMMARY	ACTION NEEDED	FOLLOW-UP ACTION/DATE
Call to Order and Introductions Vice Chairman Alix Stayton	Meeting start at 9:00 am Vice Chairman Alix Stayton announced Red Godfrey due to some personal business will be off for unclearly time and the board members Tempie Beaman, Yaroslav Svitlynets, and Jeanne O'Donnell requested to be excused. National VOAD report will be deferred till Red Godfrey back to Board meeting in July.	Red will report the interaction with NVOAD during the annual meeting in Salt Lake City, Utah in July.	Red Godfrey
Review/Approval May 14, 2009 Minutes Approval of June 11, 2009 Agenda Treasurers Report April 22 to June 9, 2009.	The board approved the May 14 meeting minutes with correction as reported and recorded. The board approved the June 11 meeting agenda as proposed. Julio Puchault presents the treasurer's report of April 22-June 9, 2009 the ending balance of \$3,123.64. Julio would like to invite board to review the budget quarterly and we need to prepare the budget to break even and develop program to raise the fund.	 Next month reviews and discuss of 2010 budget. Development committee will be part of the planning team.	 Julio Puchault

	<p>Julio reports since we have more projects this year that is why we have opportunity to collect \$2200 membership due, hopefully next year will be a good outcome. As to the fee structure, suggests we can have another board meeting to discuss further.</p> <p>Julio reports the newsletter printing cost and postage expense would like to advise board to review and to set up usage guidance. Food Bank (LA) will continue to commit newsletter printing expense and Salvation Army will support postage in 2009.</p> <p>Julio reports the existing ENLA bank check signers are Jackie, June, Jeff and Julio. Due to the operational compliance, suggests officers of ENLA should be the authorized signers. Therefore would like to get approval from the board to remove the old signers and include the current officers as the bank accounts' signers. The board approved the motion "To update ENLA bank accounts' signers to current officers only."</p>	<p>Schedule time to review and discuss membership due structure</p> <p>Schedule time to review ENLA newsletter's postage and printing cost in 2010.</p> <p>Julio will coordinate the bank accounts' new signer cards and invite the officers to finish the require actions.</p>	<p>Julio Puchault</p> <p>Julio Puchault</p> <p>Julio Puchault</p>
<p>Staff Departures Update</p>	<p>Julio reports May 29, 2009 is the last day of the ENLA staff and Deborah will continue one more week to do the final report touched, physical move back to Ohio. After that no further contact. Sad to leave and but not avoidable, no particular to report.</p> <p>Doug as the Communication Chair would like to make the official request to access the database. Brandy will bring is action to Red's attention.</p> <p>Julio reports that staff did prepare a DVD which indicates how to and where to. As to how to process the membership renewal, suggest to ask June at Salvation Army can continues to do so. The communication address will be maintained same as corporation set up, continuity and consistence will be maintained the same. Through Public Health Dept's donation, ENLA will have assess of \$1500 worth of computer and printer.</p> <p>Alix reports that the Ohio cubic office has been set up and ready to work.</p> <p>Eve reports that the staff did a great final report. ENLA Board should consider to distribute to all the ENLA members. PHFE is physical agent, the funding was from public health and original from CDC. PHFE is satisfied the final report.</p> <p>Jackie indicates the final report is about 42 pages. Should we consider to distribute at AGM or just the result survey to put into ENLA web site? The Board agreed to print the Executive Summary report. At AGM and detail</p>	<p>Communication chair to access the database approval by Red.</p> <p>Prepare the Executive Summary hard copy report for distribution at AGM. Post the final detail report at ENLA web.</p>	<p>Red Godfrey Doug Quisenberry</p> <p>Red Godfrey Doug Quisenberry</p>

	<p>report on the Web site.</p> <p>Ron is asking Who is managing the ENLA's daily operations. Alix reports Red will prepare a sign in sheet for Board member to responsible various schedules. Brandy is willing to check the phone and email message daily.</p>	Prepare a on duty sign in sheet for Board members to sign in	Red Godfrey
New Officer Election	June Loo as a Nomination Committee Chair will invite Jeff Dronkers and Jackie Russell to review the ENLA Secretary position for re-election and identify the position job description and function and report back to Board in July and announce at AGM.	Nomination Committee to host a conference call to discuss and review ENLA Secretary job description and function	June Loo
Board Membership	How to handle Board Members who have not participated any ENLA meetings or activities in 2009	Table this to next meeting	Red Godfrey
Membership Due	Doug Quisenberry request for discussion of membership dues.	Review membership due structure in July meeting	Board
Committee Report	<p>Communications Committee Report- Doug Quisenberry</p> <ol style="list-style-type: none"> 1. Establish the Committee Chairs as the point of contact for their member agencies to send their status updates/requests in the event of a disaster. Using Disaster Management Area liaisons as the point of contact will be the future goal, but since that has not gotten off the ground, we need to use Committee Chairs to fill in the gap. 2. Sort the member agencies and potential agencies into their appropriate Committees and then alert them to who their Chair contact person will be when submitting their status updates. 3. Contact the DMACs and discuss their recommendations for DMA Liaisons and begin recruiting them. 4. Evaluate the software Salesforce <p>Development/Marketing Committee Report – Alix Stayton</p> <ol style="list-style-type: none"> 1. National VOAD dose not currently have a Development Committee, and we are not quite sure where Roz got the Development/Marketing title. Committee suggested to change the name back to Development only, as Marketing does fall under the Communications Committee per NVOAD definitions. 2. The committee members will continue to recruit new members and board members are in the process of the Each One Reach Two outreach. <p>June Loo reminds that ENLAMembers.org has not being functioning yet; we need to have person posting. Board decision that Alix will take the responsibility of this enla.org</p>	.	

	<p>Mass Care Committee minutes – Corey will email to officers and summary as follow:</p> <ol style="list-style-type: none"> 1. move from shelter and housing, last week met with John C; more inclusive sheltering and feeding 2. Strategy point, no mission statement, NVOAD new chair if possible mirrors that by AGM. 3. Continue to target new members 4. mitigate the needs of mass care integrate of that 5. primary target population how to prepare, homeless shelter provider; mass care shelter in place and impact during disaster 6. identify the huge need, animal care falls county shelter; 7. Karen met with consultant and provided the LA city report to Corey and Consultant to review. 		
ENLA Area Reps	Appointment process for ENLA Reps	Table this to next meeting	Red Godfrey
Annual General Board Meeting	<p>Brandy Welch presented flyer of invitation of July 28 (9-2); and need to find catering in Pasadena, furthermore to identify the budget of this project of food for 150-175 participants. Food Bank will support 50% around \$500-\$600; drinks/snacks will be separately. Salvation Army will responsible of coffee/donults/light continent breakfast, water, pastry part.</p> <p>Mailing cost and invitation or email? OEM have agreement with 211, mailing will be covered by this areas.</p> <p>Display table - Southern Baptist,211, public health, salvation army, Jackie, red cross, tzu chi (bags), operation hope. Red Cross CDE will set up the emergency display.</p> <p>Board members will have booths to display.</p> <p>Alix – Brandy ecopy to board to share the color copies and ENLA have envelopes to cover this.</p> <p>Agenda of speaker – Dr. Paulgh of final report survey members and nonmembers, make ENLA reputable to the community.</p> <p>Introduce the ENLA new logo</p> <p>Green initiative to support this printing.</p> <p>Brandy will send out the update information.</p> <p>Keith – send out the invitation to city of Pasadena, SGB/Pomona. Will contact DMAC</p>	<p>What is Slogan of AGM meeting ?</p> <p>Agenda of Speakers</p>	Board
New ENLA Website	Table to July meeting		Red Godfrey
Government Partners	<p>John C – June 23, 2009, Shelter Annex plan to fast team consist of 6, public health,disabililty, mental, hospital... to drill, send a flyer to Alix for table exercise. 8:30-3:00 at Arcadia community senior center.</p> <p>2009 Tabletop exercise still in Earthquake, continued of Shake Out, it is not sure whether this two will be tighter, more table top no field yet;</p> <p>2010 will be in Los Angeles, Glendale, ENLA will be part of the play.</p>		Each Chair

	<p>A lot of exercise is on going now, OEM situation room is under construction, will advise where to go upon information available.</p> <p>July 28, 2009 Alliance project, mass care and shelter would like to have 15minutes at AGM sharing.</p> <p>Karen – SEM and NEIM training this Thursday 30 participants. Animal shelters will be held at two table top exercises by the end of the year.</p> <p>Eve- DPH continuity planning; 6/4 well over attended 90 peoples (registered 125) 6/24 (130 signed up); speakers not focus on nonprofit, more on preparedness. Will have the final report to share with ENLA board at July meeting.</p> <p>Keith – EMD faith base initiative, meeting internal of resources with faith base. Every faith base has resources, efficient and effective manners. New operation center at Temple and Alameda, in the end of June or next month will be available to serve. California volunteer Jeanne and Keith, Sharon are trying to host and to plan the field exercise in Sept. for CERT and others aspects Due to the budget planning city employees are required to take off 2 floating days 2nd and 4th Friday start from July 1, 2009. The weekend event will be cancelled.</p>		
Southern California VOAD and National VOAD update	<p>Alix Stayton report the SCA VOAD meeting</p> <ol style="list-style-type: none"> 1. SCA VOAD secretary step down last year, Don Reed is approaching ENLA/ Alix to be secretary. SCA VOAD holds 4 meetings a year. Suggest Red and Alix will alternate to serve as a coordinating body. ENLA needs to be the secretary position. 2. Jeff's input that we need to balance the time and manpower arrangement. May be we should consider more and discuss more. 3. Board agrees to discuss more and agree to host the sept. SCA VOAD meeting, location will be advised later. 		<p>Red Godfrey</p> <p>Alix Stayton</p>
AOB	<p>Jackie announced the disaster resource fair will be held on June 27, 2009 at LA Forum. ENLA member agencies are welcome to distribute the flyer and participate this even.</p> <p>Debra Boudreaux announced that Remote Access Medicine (RAM) will host the medical outreach project at LA Forum from August 11-18. Would like to invite ENLA member agency to have a booth to introduce the agency' services.</p>		
Adjournment	Meeting was adjourned 11:00 am.		